

**PIRULO'S CHILD CARE & LEARNING CENTER**

799 Salem Church Road.

Newark, DE 19702

Phone: (302) 836-3520

**Policy Agreement**

1. Tuition fees are payable no less than one calendar week in advance.
2. Each child is permitted to one (1) calendar week of absence/vacation (Jan-Dec.). The parent interested in this credit must submit a notice in writing requesting the credit and the absence must be one full week, (Mon-Fri). All other absence of any kind is payable in full.
3. Checks returned for NSF are replaceable by cash only, plus a \$30.00 check return charge.
4. Center holidays are limited to: **New Year's Day, Martin Luther King, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, ½ day for Black Friday, 1/2 Day for Christmas Eve, and a full day for Christmas Day. If Christmas or New Year's Day falls on a weekend, we may observe it on a Friday or Monday.**
5. A child who becomes ill and has a contagious symptom, (i.e. repeated vomiting, diarrhea, fever over 99 degrees, unexplained rash) will be removed from the center by the parent within one hour of notification. Sick children cannot be cared for by the center. A physician's signature certifying that the child is beyond the contagious stage is required following contagious symptoms. Parents must have back-up care for their children when they are sick.
6. If the center decides to close due to inclement weather, a parent must provide alternate care. The center will notify parents in advance.
7. The center provides child care in compliance with state regulations and a developmentally appropriate curriculum.
8. Two weeks' notice need to be given in writing for any withdrawals from the center.
9. The center is open from 6:00 am to 6:00 pm. The tuition includes 10 hours of care. Should any child be picked up after 6:00 pm, a late fee of \$30.00 is expected upon pick-up that day. Should a second pick-up after 6:00 pm occur, a \$40.00 late fee is expected upon pick-up. Should a third late pick-up occur, a \$5.00 per minute late fee will be assessed. Our center is only licensed to have children on our premise until 6:00 pm, so we ask that you have an alternate person available to pick up your child should a situation occur.

**I have read this policy statement, and I agree to the policies and fees herein.**

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**Parent's Signature** **Date**

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**Management's Signature** **Date**